

## **CHL5620Y: Required Practicum in Family Medicine: MPH (FCM)**

(Last updated June 2015)

The MPH (FCM) required practicum provides an opportunity for learners to **apply and reflect on the theory and knowledge gained in coursework** by engaging in new academic projects in their professional settings.

Learners are required to spend a **minimum of 320 hours** involved in an appropriate practicum to earn the 1.0 FCE credit. Students must also identify and meet regularly with a practicum field supervisor and all practicum projects require the approval of the Program Director.

Because the practicum involves the hands-on application of knowledge obtained via coursework, the practicum activities **must be new endeavors** that are related to either an area of academic core competency<sup>1</sup> or one of the Faculty of Medicine's faculty promotion planks<sup>2</sup> to which the learner has been exposed during previous or concurrent MPH coursework. See Table 1 or references below for specific examples.

Throughout the practicum it is essential for learners to **reflect on and record their experiences** and to **engage in regular discussions with their practicum field supervisor** about their practicum progress. The practicum evaluation is based on the student's record of experiences; a 2-3 page **scholarly, analytical and reflective report** based on the overall experience; and ideally a **presentation to their classmates**. See Table 2 regarding specific practicum requirements. The practicum field supervisor may be required to provide a formal evaluation of your practicum.

It is important that you remember to register for CHL5620Y on ROSI. Though the practicum is listed as a "continuous" course, we recommend that you aim to have the practicum completed and work submitted to the Program Director within 12 months of starting the practicum. The CHL5620Y Practicum is graded CR/NCR.

1. Harris D. et al. Academic competencies for medical faculty. *Family Medicine* 2007;39(5):343-350.
2. Faculty of Medicine, University of Toronto, Academic Promotions Manual 2008-2009.

**Table 1:** Examples of CHL5620Y MPH (FCM) Practicum Activities

Scholarly Area <i>See Refs 1, 2 for more info</i>	Examples of Possible Practicum Activities (NB. Must be <u>new</u> endeavors)	Example of Related “Prerequisite” Course
Teaching	<ul style="list-style-type: none"><li>• Ambulatory clinical teaching</li><li>• Lectures, seminars, workshops</li></ul>	<ul style="list-style-type: none"><li>• Teaching and Learning in the Health Professions A +/- B. (CHL 5607 +/- 8 or INTAPT)</li></ul>
Research	<ul style="list-style-type: none"><li>• Formulation of a new research question</li><li>• Participating actively on a research team</li><li>• Preparing a poster or paper for submission to journal/conference</li></ul>	<ul style="list-style-type: none"><li>• Research Issues in Family Medicine (CHL5605H)</li><li>• Appraising and Applying Evidence to Assist Clinical Decision Making (CHL5601H)</li></ul>
Creative Professional Activities (in Education)	<ul style="list-style-type: none"><li>• Developing innovative educational program/curricula, etc</li><li>• Evaluation development of above</li></ul>	<ul style="list-style-type: none"><li>• Teaching and Learning in the Health Professions A +/- B. (CHL5607 +/- 8 or INTAPT)</li></ul>
Creative Professional Activities (Other)	<ul style="list-style-type: none"><li>• Scholarly dissemination of aspect of DFCM Enhanced Skills clinical fellowship</li></ul>	<ul style="list-style-type: none"><li>• Social, Political, and Scientific Issues in Family Medicine (CHL5603Y)</li></ul>
Leadership and Administration	<ul style="list-style-type: none"><li>• Leading hospital / University committees</li><li>• Undergrad / Postgrad Program Directorships</li></ul>	<ul style="list-style-type: none"><li>• Practical Management in Leading Small Health Care Organizations (CHL5623H)</li></ul>

**Table 2: CHL5620Y MPH (FCM) Practicum Requirements**

Scholarly Area <i>See Refs 1, 2 for more info</i>	Course Prerequisite	Practicum Requirement
Teaching	Teaching and Learning in the Health Professions A +/- B. (CHL 5607 +/- 5608 <u>or</u> INTAPT)	<ul style="list-style-type: none"> <li>• A 2 page reflection on each of the items below plus a final 2-4 page formal reflection of practicum experience and plans for further development (maximum total: 10-12 pages, double spaced, sized 10-12 font)</li> <li>• Appendices documentation to support each of the items below:               <ul style="list-style-type: none"> <li>a) <b>Learning Contract</b> for planned practicum field work (as per Malcolm Knowles). Submit to Program Director by the end of the first term for feedback</li> <li>b) <b>Teaching Journal:</b> regular recording of clinical education activities.</li> <li>c) <b>Two Audiovisual Recordings</b> of teaching (one representing “early” teaching style, one representing “later” teaching style). Reviewed by self and learning partner.</li> <li>d) <b>Feedback on Teaching:</b> collected from appropriate students in a variety of teaching situations</li> </ul> </li> </ul> <p>Other Documentation of Outcomes or “Products”</p> <p><i>Those who have done T and L B can submit their 10 page T and L B reflection and a 2-3 page “top up” reflection specifically related to the teaching practicum.</i></p>
Research	Research Issues in Family Medicine (CHL5605H)  <u>or</u>  Appraising and Applying Evidence to Assist Clinical Decision Making (CHL 5601H)	<ul style="list-style-type: none"> <li>• Identify field supervisor</li> <li>• Completion of initial learning contract (as per Malcolm Knowles) and submitted to supervisor and Program Director by the end of the first term for feedback</li> <li>• Up-to-date logging of practicum activities and hours.</li> <li>• Submission of final product (i.e., abstract, poster, paper)</li> <li>• Final 2-3 page formal reflection of practicum experience</li> </ul> <p>All above to be submitted to Program Director by deadline.</p>

**Table 2 (continued...): CHL5620Y MPH (FCM) Practicum Requirements**

<p>Creative Professional Activities (in Education)</p>	<p>Teaching and Learning in the Health Professions A +/- B. (CHL 5607 +/- 5608 <u>or</u> INTAPT)</p>	<ul style="list-style-type: none"> <li>• Identify field supervisor</li> <li>• Completion of initial learning contract (as per Malcolm Knowles) and submitted to supervisor and Program Director by the end of the first term for feedback.</li> <li>• Up-to-date logging of practicum activities and hours.</li> <li>• Submission of final product (i.e., policy development, curriculum, evaluation process, etc) with any evaluations that you may have received.</li> <li>• Final 2-3 page reflection of how the product is innovative and has impacted the educational professional practice of the target audience.</li> </ul> <p>All above to be submitted to Program Director by deadline.</p>
<p>Creative Professional Activities (Other)</p>	<p>Social, Political, and Scientific Issues in Family Medicine (CHL5603Y)</p>	<ul style="list-style-type: none"> <li>• Identify field supervisor</li> <li>• Completion of initial learning contract (as per Malcolm Knowles) and submitted to supervisor and Program Director by the end of the first term for feedback.</li> <li>• Up-to-date logging of practicum activities and hours.</li> <li>• Submission of final product (i.e., policy development, committee involvement, etc.) with any evaluations that you may have received.</li> <li>• Final 2-3 page reflection of how the product is innovative and has impacted the target audience.</li> </ul> <p>All above to be submitted to Program Director by deadline.</p>
<p>Leadership and Administration</p>	<p>Practical Management in Leading Small Health Care Organizations (CHL5603Y)</p>	<ul style="list-style-type: none"> <li>• Identify field supervisor</li> <li>• Completion of initial learning contract (as per Malcolm Knowles) and submitted to supervisor and Program Director by the end of the first term for feedback.</li> <li>• Up-to-date logging of practicum activities and hours.</li> <li>• Submission of final product (i.e., committee policy document, etc) with any evaluations that you may have received.</li> <li>• Final 2-3 page reflection of how the product is innovative and has impacted the target audience.</li> </ul> <p>All above to be submitted to Program Director by deadline.</p>