***External Awards Nomination Form***

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| Award Name:  |  |
| Award Deadline:  |  |
| Nominee’s name:  |  |
| Nominee’s email:  |  |
| Nominators name:  |  |
| Nominator’s email:  |  |
| **Have you informed the nominee? If not, please do so.** |

**NOMINATION DETAILS**

* Nominations can be made by any faculty or staff member of the DFCM, including self-nomination.
* The nominator is responsible for informing the nominee.
* Nominees must meet with their DFCM Site Chief and / or Program Director to discuss their nomination. They should also speak with their Faculty Development Lead for support and assistance in preparation of their awards package.
* All nominations will be considered by the DFCM Central Awards Subcommittee prior to **approval for one nominee** to go forward for the **external award**.
* The nominator / nominee are responsible for the collection and submission of the award package.
* **Please review the external awards process and deadlines here:** <https://www.dfcm.utoronto.ca/dfcm-awards>
* Late and incomplete external award nomination forms will not be considered (8 weeks prior to external award deadline).

**SUBMISSION INSRUCTIONS**

Nominations by email to dfcm.awards@utoronto.ca

**Please submit the completed nomination form to:**

Laura Surdianu, Faculty Development

Department of Family and Community Medicine, Faculty of Medicine,

University of Toronto, 500 University Avenue, 5th Floor

Toronto, Ontario M5G 1V7

TEL: 416-978-7565

dfcm.awards@utoronto.ca