

**Objective:**

To provide experience in the role of a clinical teacher and educator in a variety of settings, e.g., clinical education committees, clinical teachers meetings, large lecture and small group teaching, seminar presentations, one-to-one clinical training, and continuing professional education.

**Prerequisite Course(s):**

One of the courses below must be taken prior or concurrently with this practicum:

- FD07: Teaching and Learning by the Health Professions (A): Principles and Theories
- FD08: Teaching and Learning (B): Practical Issues and Approaches
- INTAPT: Interprofessional Applied Practical Teaching & Learning in the Health Professions

**Practicum Expectations:**

Participants are expected to complete a 40 “half day” fieldwork practicum participating in clinical education activities, teaching or learning under supervision of a field supervisor. Students taught may be at the undergraduate, postgraduate or continuing education level in any health profession. Ideally there will be a variety of new activities. A full “menu” of eligible activities is available on the practicum Learning Portal.

Participants must attend regular one hour monthly meetings (approx. 10) over the duration of the practicum with:

- a) A “field supervisor” who will provide feedback and help guide practicum (as approved by Program Director)

**OR** b) Monthly clinical education practicum meetings:

Date: second Wednesday of each month

Time: 08:00-09:00

Location: room 303, 500 University Avenue (unless otherwise noted)

Web Conferencing: [uoftfamilymedicine.adobeconnect.com/afgspracticummeeting/](https://uoftfamilymedicine.adobeconnect.com/afgspracticummeeting/)

Must bring minimum 1 completed teaching log page to each session

*Please advise program staff which option you are choosing.*

**Practicum “Field Supervisors”**

“Field Supervisors” are often faculty who are previous graduates from the DFCM Master’s degree programs willing to volunteer to work with current students. A brief guide on the role of a “Field Supervisor” is available for these faculty and Program Directors are available to discuss expectations with them.

**“Local” Practicum Meetings**

Occasionally small groups of students may organize geographically convenient local meetings to discuss practicum issues.

**List of Eligible Teaching Activities:**

[portal.utoronto.ca](https://portal.utoronto.ca) > Practicum > Resources > Examples of Clinical Education Practicum Activities

**Assignments**

- **Learning contract** for planned practicum work submitted by end of the first term
- **ePortfolio completion checklist** submitted within 6 weeks of practicum start and resubmitted at the beginning of each term thereafter
- **Final ePortfolio** due date as assigned by Program Director. Submit to [healthteach.grad@utoronto.ca](mailto:healthteach.grad@utoronto.ca)

**Organization Structure for Practicum Portfolio:**

Component	Details
<b>Reflections:</b> (maximum: 2500-3000 words)	
Introduction and Personal Teaching Philosophy	<ul style="list-style-type: none"> <li>• 250-500 word reflection</li> <li>• Review this document from UofT to guide your writing (or use one from your own university and reference it) <a href="http://uoft.me/teaching-philosophy">uoft.me/teaching-philosophy</a></li> </ul>
a) Learning Contract for Practicum	<ul style="list-style-type: none"> <li>• 500 word reflection</li> <li>• The focus of your reflection for this portfolio should be whether or not you have achieved your learning objectives</li> </ul>
b) Teaching Journal	<ul style="list-style-type: none"> <li>• 500 word reflection</li> </ul>
c) Audiovisual Recording of Teaching	<ul style="list-style-type: none"> <li>• 500 word reflection</li> </ul>
d) Feedback on Teaching	<ul style="list-style-type: none"> <li>• 500 word reflection on evaluations or feedback from students, peers, etc.</li> </ul>
Conclusion	<ul style="list-style-type: none"> <li>• 250-500 word reflection</li> </ul>
<b>Appendices</b> (supporting documentation for reflections A to D above)	
a) Learning Contract for Practicum <i>(as per Malcolm Knowles)</i>	<ul style="list-style-type: none"> <li>• One page personal goals (approximately 3 goals)</li> <li>• Discuss regularly with Field Supervisor or Master Teacher</li> <li>• Update as appropriate</li> <li>• Learning Contract Template: <a href="http://uoft.me/learning-contract">uoft.me/learning-contract</a></li> </ul>
b) Teaching Journal <i>(please observe internet confidentiality policies)</i>	<ul style="list-style-type: none"> <li>• Summary list of all practicum sessions (see sample below)</li> <li>• Regular recordings of clinical education activities (40 half days or 160 hours total) – suggest “one page” per entry/session</li> <li>• Must include all teaching logs. No more than 4 hours of teaching on each log sheet. Each log sheet can be quite brief.</li> <li>• Teaching Log Template: <a href="http://uoft.me/teaching-log">uoft.me/teaching-log</a></li> </ul>
c) Audiovisual Recording of Teaching <i>(Practicum participants are solely responsible for the recording, processing and shared viewing of their recordings)</i>	<ul style="list-style-type: none"> <li>• 2 recordings (recordings NOT for submission)                             <ul style="list-style-type: none"> <li>› minimum 30 minutes each (can be clinical teaching or class presentations, one recording can be the same as Teaching &amp; Learning B)</li> <li>› First recording to represent “early” teaching style</li> <li>› Second recording to represent “later” teaching style</li> </ul> </li> <li>• Review by self and learning partner (or field supervisor)</li> <li>• Must include your self-assessment and a peer assessment                             <ul style="list-style-type: none"> <li>• “Peer Evaluation of Teaching” observation worksheet can be used as an assessment form. Template: <a href="http://uoft.me/peer-evaluation">uoft.me/peer-evaluation</a></li> </ul> </li> </ul>
d) Feedback on Teaching	<ul style="list-style-type: none"> <li>• Must include feedback from a variety of sources and teaching activities collected over 12-24 months</li> </ul>
Other Documentation of Outcomes or “Products” discussed in reflections	

<b>Summary list of practicum sessions</b>				
<b>Clinical Teacher Certificate:</b> 40 half-day sessions (160 hours) required (unless otherwise arranged with the Program Director)				
Date	# of hours	Activity	Faculty Preceptor	Session #