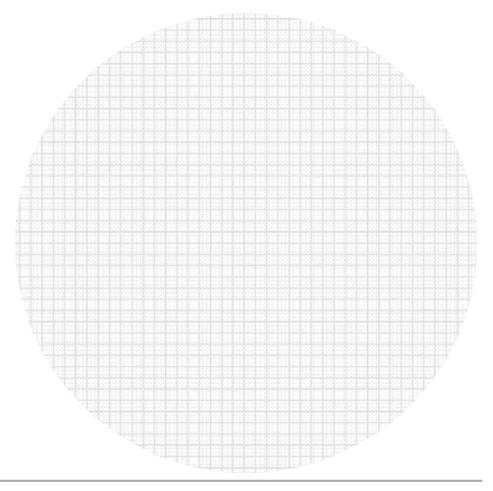




QI Project Measures Worksheet



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This worksheet is part of the IHI Quality Improvement Practicum, a 9-week online course in which participants receive tools, coaching, and community support to aid them in running a local improvement project. Learn more at ihi.org/QI.

QI Project Measures Worksheet

When you're trying to make a change in a complex system, you need to develop a family of measures that you will collect as data throughout the duration of your project to understand the impact of your changes. Typically, you will track 1–2 outcome measures, 3–5 process measures, and *sometimes* 1–2 balancing measures. Filling out a simple table with your measures can help ensure you've got the details you need to start.

Measure Name	Operational Definition	Data Collection Plan	
 Provide a logical name for your measure. Most measures start with "number of," "percent of," or " rate." 	 Define the measure in clear, specific terms. Indicate if you are using a count, a percent, "days between," etc. If the measure is a percentage or rate, provide the numerator and the denominator. 	 Explain how the data will be collected. Who is responsible for collecting the data? How often will the data be collected (e.g., hourly, daily, weekly)? What is to be included or excluded (e.g., include only inpatients in this measure or include inpatients and outpatients)? 	
Outcome measure(s):			

Process measures:			

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QI PROJECT MEASURES WORK		
	Balancing r	neasure(s):

