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| **Clinical (MD) Academic Position Description (APD)****Department of Family and Community Medicine****PART TIME (20%-79%)** |

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| Candidate Name: | Click or tap here to enter text. |

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| Hospital/Site/Program Name: | Click or tap here to enter text. |

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| Division Name (if applicable): | Click or tap here to enter text. |

*General Description: A faculty member engaged in academic activities for between 20% and 79% of professional time, including teaching during patient care.*

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| *Under the University of Toronto/TAHSN hospital affiliation agreements if you are* ***clinical part time*** *AND* ***active staff*** *(or equivalent) at a* ***fully affiliated TAHSN hospital,*** *you must provide an accompanying* ***Letter of Exemption*** *written by the hospital Vice President of Education (or equivalent) specifically outlining the reason for a part time appointment. The Letter of Exemption must be printed on letterhead and signed and included with the application package.*1. Click [**HERE**](https://temertymedicine.utoronto.ca/vice-provost-relations-health-care-institutions)for a list of fully affiliated TASHN hospitals
2. Please Click [**HERE**](https://www.dfcm.utoronto.ca/sites/default/files/letter_of_exemption_tahsn_-_oct_2021.doc) for the Letter of Exemption template
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| **Academic Position Description Category applying for:** |
| [ ]   | Clinician Teacher | [ ]  |  Clinician in Quality and Innovation |
| [ ]  | Clinician Leader/Administrator | [ ]  |  Clinician Scientist |
| [ ]  | Clinician Educator | [ ]  |  Clinician Investigator |

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| **Professional Development Plan (PDP):**Please confirm that you have met with your respective Site/ Division Head or Faculty Development Lead to review your completed PDP. Please click [**HERE**](https://dfcm.utoronto.ca/sites/default/files/assets/files/appts-pdp-template-2022-fillable-pdf.pdf)for the PDP template. | [ ]  Yes [ ]  No |

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| **Clinical Activities** | *\*****DELETE BEFORE SUBMITTING****: [Enter a brief description here of your* ***current clinical work****, i.e., comprehensive family medicine, family medicine clinic 3 days per week, on call service, etc. Also include any teaching that you will be doing in a clinical setting e.g resident half day back, medical student 1 month per year]\** Click or tap here to enter text. |
| **Teaching Activities** | *\*****DELETE BEFORE SUBMITTING****: [Enter a brief description here of your* ***planned*** *teaching academic activities that will take place in a non-clinical setting, i.e., teaching undergraduate students, postgraduate academic half-day, workshops, seminars, active and engaged teaching mentor to students or colleagues, etc.]\**Click or tap here to enter text. |
| **Other Scholarly Work** | *\*****DELETE BEFORE SUBMITTING****: [Enter a brief description here of your* ***planned*** *scholarly work, i.e., creative professional activity, research, publications, journals, conference presentations, book reviews, Quality & Innovation (QI), Equity, Diversity, Indigeneity, Inclusion and Accessibility (EDIIA), clinical supervision, supervise learner research projects, or other education programs, etc.]\**Click or tap here to enter text. |
| **Administrative Service** | *\*****DELETE BEFORE SUBMITTING****:** *Please provide* ***a brief outline*** *of your administrative service activities*
* *Use of bullet points is encouraged*
* *For example, membership on hospital committees, committee work within the University, professional societies, scholarly organizations, membership on or service to governmental committees and commissions*
* *If you are not involved in administrative service, please specify as NA (not applicable)\**

Click or tap here to enter text. |

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| Candidate Signature: |  | Date: Click or tap to enter a date. |
| Site Head or Program Director Signature: |  | Date: Click or tap to enter a date. |
| Division Head Signature(if applicable): |  | Date: Click or tap to enter a date. |
| DFCM Chair Signature: |  | Date: Click or tap to enter a date. |

Form revised: January 20.2025