



**Department of Family and Community Medicine  
Faculty Development (FD) Educational Initiative Grant Project  
(formerly the Faculty Development (FD) Initiative Fund)**

The Faculty Development Program Educational Initiative Grant provides seed funding to support faculty in their academic roles to pursue educational initiatives .

The FD Educational Initiative Grant Program will provide up to **four awards annually of \$2,500** to support the creation of new educational initiatives. The intended audience for such programs is DFCM faculty in their roles as clinicians and teachers or family medicine learners.

Funds are **not issued proactively** and must be collected when the project is completed.

**Eligibility:**

- All faculty members appointed to the University of Toronto Department of Family and Community Medicine or a team with a DFCM faculty member
- Restricted to faculty who have not received the award in the previous 2 years

**Criteria:**

The FD Awards and Funds Committee will consider the following criteria:

- Aligns with the department strategic priorities
- Incorporates education scholarship principles
- Must Include:
  - A well-developed evaluation plan
  - A dissemination plan
  - A proposed budget

**Deliverables:**

- Must be implemented within 1 year
- An abstract submission for a poster/paper/workshop at DFCM conference and/or other educational venues relevant to the project
- Be available to present at distributed sites when invited
- A summary report of findings to the FD Awards and Funds Committee upon completion of the project

**Application Deadline:**

April 30 and October 30 annually.

**Selection:**

DFCM Awards, Grants & Funds Lead and FD Awards and Funds Committee.

**Application to:**

Email completed application form and supporting documents in a **single PDF file** to [dfcm.awards@utoronto.ca](mailto:dfcm.awards@utoronto.ca). Kindly mail all receipts / boarding pass to:

Attn: Faculty Development Program  
Department of Family and Community Medicine, University of Toronto  
5th Floor, 500 University Avenue  
Toronto, ON, M5G 1V7



## Faculty Development (FD) Educational Initiative Grant

### Applicant Information:

Name of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Site/Division Affiliation: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Proposed Project: \_\_\_\_\_

### Team Members: (include site/division affiliation)

1. Name: \_\_\_\_\_ Site/Division Affiliation: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

2. Name: \_\_\_\_\_ Site/Division Affiliation: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

3. Name: \_\_\_\_\_ Site/Division Affiliation: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

4. Name: \_\_\_\_\_ Site/Division Affiliation: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

5. Name: \_\_\_\_\_ Site/Division Affiliation: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Brief Description of Project: (include rationale (gap/need and alignment with department strategic priorities)



**Implementation Plan and Timeline:**

Blank area for Implementation Plan and Timeline.

**Evaluation Plan:**

Blank area for Evaluation Plan.



**Dissemination Plan:**

**Proposed Budget:**

**Other funding applied for/achieved:**

**Letter of support** from the relevant site chief or division lead addressing how the funded activity will contribute to the academic life of the site or program (please attach).