



## **UTOPIAN Primary Care Trials Group – Session 7 Minutes**

Wednesday, September 23rd, 2020 from 4:00 p.m. to 5:00 p.m., Zoom teleconference

**Attendance:** Andrew Pinto (AP) – Chair

Aashka Bhatt (AB)
Giles Pereira (GP)
Marjan Moeinedin (MM)
Rahim Moineddin (RM)
Braden Gregory O'Neill (BGO)
Michelle Greiver (MG)
Eva Grunfeld (EG)
Ross Upshur (RU)

Donatus Mutasingwa (DM) Abhimanyu Sud (AS) Jennifer Rayner (JR) Carolyn Steele Gray (CSG)

Sumeet Kalia (SK)
Ann Burchell (AB)
Sheila Dunn (SD)
Rosemarie Lall (RL)
Sumeet Kalia (SK)
Noah Ivers (NI)
Tony D'Urzo (DU)
Peter Selby (PS)
Chris Meaney (CM)
Joanne King (JK)
Stephanie Terenzi (ST)

**Regrets:** Payal Agarwal (PA)

Noah Crampton (NC)

Item	Topic		Minutes	Action	Responsible
1	Introductions (Andrew Pinto)	•	Andrew Pinto introduced those present on the phone.		
2	Review and approval of June 18, 2020 draft meeting minutes (All)	•	Minutes of the previous meeting were approved by those present.	• Approved	• All
3	Discussion topic: Standard approach to site investigators on studies (Andrew Pinto)	•	Responsibilities that a PI has to a Site Investigators:  Include SI as member of study team  Add SI to grant  Include SI in discussions around study design, analysis results  Invite SI to be co-author		
		•	Responsibilities of a Site Investigator:		

Discussion of trial proposals and ongoing work (All)   Planned:   O SARTAN-AD; O J MEDOTATE; O J MEDOTATE; O J ANTICIPATE		<ul> <li>Confirm the study is relevant and applicable to primary care</li> <li>Approach site leadership + colleagues to confirm involvement</li> <li>Manage REB at site</li> <li>Manage Research Contracts</li> <li>Advertise study to participants and support recruitment</li> <li>Contribute to interpretation of results</li> <li>Contribute to editing paper</li> </ul>
Meeting adjourned at 5.00 p.m.	trial proposals and ongoing work (All)	<ul> <li>Non-COVID trials happening across UTOPIAN:</li></ul>